



**Hale Community Centre
Board of Trustee Meeting
Tuesday 21st November 2023
at 4:00 pm**

AGENDA

1.	Apologies for absence
2.	Declarations of interest
3.	<ol style="list-style-type: none"> 1. Agree the Minutes of the Board of Trustee Meeting on 5th September 23 2. Action update
4.	Board Business: - <ol style="list-style-type: none"> 1. Trustees 2. Policy & Procedure Review Schedule 3. NCVO benefits – all can sign up! 4. Volunteer lunch and trustee support
5.	Centre Operations: - <ol style="list-style-type: none"> 1. Management Accounts 2. Staff Team Report
6.	Safeguarding
7.	Any outstanding matters arising from the notes of the previous meeting
8.	AOB: - <ol style="list-style-type: none"> 1. Agree proposed dates - 27th February, 21st May, 30th September and 19th November - for next year's Board Meetings
9.	Date of Next Meeting – 27 th February 2024.