

Community & Youth Centre Maintenance and Updates February 2023

- Painting of the training room is completed.
- Obtaining a quote for following jobs to be completed
Shelves in Youth Centre - Fill holes in disabled toilet and Office – Install White board & notice board in the training room
- Obtaining 3 quotes for all lighting in the Centre to be replaced to LED over an agreed time frame
- Meeting arranged with Community Matters to organise a volunteer day to get them to dig out a path between the Lounge door and Youth Centre gate. To replicate the path in the front garden.
- Work has been completed to repair the damaged brickwork on the corner of the building, awaiting a cheque from Insurance company. Is the board happy to approve the attached quote for £269.82 for a black and yellow corner protection this will be put onto the corner of the building that was damaged.
- Boiler & Intruder alarm service completed
- Fixed Mains service is booked this is a legal requirement required every 5 years
- Music License renewed
- Maintenance plan updated and circulated to the sub maintenance group
- Fire evacuation procedures have been reviewed and updated
- County Secure are coming to fix the broken windows and tighten the fittings on the fire doors. We are obtaining quotes to replace the fire doors with commercial doors and to remove the threshold
- Obtaining quotes to update all outside signage
- New keypad has been installed for the barrier - barrier should be in operation by 10/02/23

Bookings & Hirers

All of our regular hirers continue.

Our updated Terms & Conditions are now on the website

From 1st January our Community Rate has increased to £10.00 per hour

Requesting all regular hirers to provide updated risk assessments and insurance certificates if required.

New Hirers

- Talkplus have extended their booking and are using the training room weekly to provide training
- Stop Smoking Clinic starting on 20th Feb in the consulting room.
- We are hosting 3 further vaccination clinics for school age children
- Rewards Dog Training have rebooked
- Barnardo's have booked a two week Slow Cooker Course for the Community.
- Coral Turan has booked a further Family cooking sessions for Hale Academy Families
- Surrey Youth Games Dance have booked 8x 1hour sessions starting on the 25th April in the main hall
- Cool Hand Ukes are using the training room fortnightly to for band practise

Since November we have received 20 enquires in relation to hiring, primarily the interest has been the Main Hall for parties.

9 bookings confirmed

5 we could not accommodate as we already had a booking on the date required

1 going to use a different hall closer to home

1 going to have a party at home

4 No responses chaser emails and calls made

Events at Hale Community and Youth Centre

Half Term 15th February we are hosting a Community Event

Hosting the Tea Tent at the Farmers market in April

Easter Holidays a number of children activities are being arranged

In partnership with The Malting we are providing space for a Summer Festival on the 5/6th August

Harvest festival/ Halloween event

The 2023 Christmas Fayre will be on the 2nd December

Social Media

We have continued to keep in contact with the community through various social media channels and the website and ensured we were passing on information and advice from other agencies.

Hale Community Centre Facebook – 841 Followers.

Since the 1st Jan we have reached 5,271 people.

We have 145 followers on Instagram

Community Fridge & Cupboard - 825 followers.

Since the 1st January we have reached 3,607

Swap Shop

Continues to be used by the Community. We are creating a role for a volunteer to take ownership of the cupboard and to track its use and help promote and keep tidy.

Volunteers

We have 44 active volunteers across all the projects at HCC and the Youth Centre

Following our volunteer questionnaire that we sent out in December, we had 25 responses: The results are very positive

64% of volunteers are extremely satisfied

32% of volunteers are satisfied

A review of our Volunteer policy and processes are well underway, once the documents and process have been approved. The plan is to relaunch and once embedded we will carry out a further survey.

Welcome to volunteering continue to come once a month with a group of volunteers who are trying to get back into the work place. We have received some very positive feedback one individual said "HCC has given them hope" Surrey Choices come monthly with a group of volunteers to help with jobs in the Community Fridge & Cupboard.

Warm Hub & Wednesday Community Pop in

We are running 2 warm hub sessions at the Community Centre.

Wednesday 11.30 till 1.30 as part of our Community Pop In.

Monday 1 till 3pm.

During February we have a volunteer offering IT and Digital support.

Since the beginning of December we have had over 151 visitors to the Warm Hubs.

We are serving approximately 20 hot meals weekly to the community.

We have introduced a monthly craft table

Different agencies are planned to host a table on a rotation basis

We are about to launch a 3rd Warm hub once a month in the evening 7 till 9pm

We have received thermal gloves and socks from SCC for those in the community require them.

Recycling

We received £350.00 from Astra recycling during 2022. We have just sent a social media post out to promote.

We are obtaining quotes for a dry mixed recycling collection.