



Annual General Meeting 2020
&
the Board of Trustee Meeting of
Hale Community Centre
Thursday 23rd July 2020 – 4:00 pm

Present:

Norma Corkish (NC)	Chair	
Cathy Burroughs (CB)	Centre Manager	
Cllr Pat Evans (PE)	Farnham Town Council	
Cllr Penny Marriott (PNM)	Waverley Borough Council	
Cllr Peter Marriott (PTM)	Waverley Borough Council	
Simon Porter (SP)	Trustee	
Cllr Stephen Spence (SS)	Surrey County Council & Trustee	
Michael Young (MY)	Trustee	
Jean Hounsham (JH)	Trustee (Minutes)	

Apologies for Absence:

Carol MacFarlane (CM)	Trustee	
Rebecca Trudgett (RT)	Treasurer & Trustee	

		Action
1.	DECLARATION OF INTEREST – None received	
2.	MINUTES OF PREVIOUS MEETING dated 27 th May were agreed. Actions from those minutes to be covered in this meeting or will remain On Hold.	
3.	<p>RESIDENTS PARKING. NC advised that no residents were available today to join this meeting. SS/PTM have been talking to various parties including residents, solicitors, and the Farnham Herald.</p> <p>Despite various social media postings, only two residents have so far come forward to be involved in discussions; it was the opinion of those present that others would need to be recognised, especially hardship residents for any discussions to be effective.</p> <p>NC suggested that a wider publicity campaign or possibly a petition may be needed; the absence of a Residents Association likely to impact on what can be achieved.</p> <p>SS/PTM to do a Zoom meeting on Tuesday 28th July when hopefully they will know more. SS to keep the press and Jeremy Hunt up to date as to what is happening before going back to Dudrich (Holdings).</p>	SS
4.	GDPR – <i>Item 4a from previous minutes.</i> NC and SP have now completed the online awareness training. CM and SS still outstanding	CM SS

5	<p>BOARD RECRUITMENT & RESIGNATION – Item 4d from previous minutes</p> <ol style="list-style-type: none"> Treasurer. RT has now served notice that she wants to leave at the end August/early September. NC advised that various leads have been explored with regards to finding a new Treasurer without success. Action: NC/CB to speak to previous Treasurer with regards to taking on an interim role and CB to undertake more training on Zero the accountancy software. Trustees. The Chair of SHIP to be approached with regards to becoming a Trustee after the summer holidays. 	NC CB
6.	<p>SANDY HILL YOUTH PROVISION – Item 5 from previous minutes</p> <ol style="list-style-type: none"> Skateboarding Park to service both sides of the road. NC advised that following a meeting with 40 Degreez, one of the questions on the open questionnaire Joyce Quennelle is organising will be about the placement of such a facility in Hale and whether it would be welcomed. PE suggested exploring the possibility of CIL monies from Waverley Borough Council who are looking at projects. Time is short as the first application needs to be into Waverley BC by September for this year. Unlikely to happen. PE said they consider annually. SS stated that Surrey County Council are launching new funding opportunities which might be another option. NC reported a meeting with 40 Degreez and other youth groups had highlighted an awareness that some children may not go back to school. It is too early to know why children are not intending to go back to school or what the barrier is to their return. Sandy Hill Hut. PE indicated the Hut has a part to play in this Jigsaw and should not be disregarded. The community want the Hut; those present agreed someone was needed to come along and organise a Residents Association and serve intent to Surrey County Council. Action: SS suggested CB talk to Surrey County Council about community funding for the Hut. Open Questionnaire. Joyce Quennelle on behalf of the Farnham Town Council's Younger Person Task Group will be distributing an open questionnaire to the youth of Sandy Hill, Gostrey Meadows and Wrecclesham. All cost implications being met by Farnham Town Council. It was agreed that someone known to the young people should be present when the questionnaire is distributed. PNM advised establishing contact with the Surrey Youth Parliament for the whole of Surrey and the Surrey Youth Mayor who she recently met at a Surrey Civic Meeting of Mayors. 	CB

<p>7.</p>	<p>MANAGERS' REPORT – JULY 2020 distributed with the Agenda</p> <ol style="list-style-type: none"> 1. NC thanked CB for all her work during the difficult COVID-19 lockdown. 2. Commercial Hiring. HCC is working closely with hirers to ensure everyone remains COVID-19 safe. Room Capacity is somewhat limited, but projections indicate we are looking better than anticipated. 3. Girlz Club. CB/NC have a meeting Friday (24th July) with Emma to discuss her role changing. Current staff will take over providing the direct youth work needed for the Club. 4. Share Store. HCC's Share Store is continuing even though the Farnham Maltings Store has now stopped. Further monies from Community Foundation Surrey will be applied for although funding currently closed. 5. Community Cupboard/Fridge is our current exciting project being worked on with Tesco Express (Hale) and Waitrose in due course. We now have a logo and messaging '<i>everyone working together to reduce waste for all the community</i>'. Farnham Herald to publish an Editorial next month. 6. SHIP currently quiet with no holiday activities this year although Waverley Borough Council's Leisure Development may be able to provide Pop-up Football. The group is communicating via WhatsApp and the Car Park Project might add to their numbers. 7. Farnham Integrated Centre for Health have declined using HCC in this year's flu vaccination programme. 8. Nursery. Surrey County Council have agreed to us using the Nursery for the next 6-months to house the Community Store. Hopefully free of charge although utility costs are in discussion with Legal. Nursery will require some work which may be a project to explore with the new Surrey Community Funding. 9. Recognition for those volunteers who supported HCC during lockdown was proposed and agreed. MY suggested giving vouchers instead of flowers or chocolates, etc. 10. Any Other Matters. None 	<p>CB</p>
<p>8.</p>	<p>MANAGEMENT ACCOUNTS <i>distributed with the Agenda except for 'Unrestricted - Income and Expenditure – YTD' which was omitted for the Agenda but emailed by NC prior to the start of the meeting.</i></p> <ol style="list-style-type: none"> 1. Balance Sheet – NC stated bottom line financially OK. 2. £25k Business Relief Grant already showing in accounts. Financially sound. 	

	<p>3. MY requested further information with regards to making up any shortfalls in finance/capacity to ensure a better understanding for new Trustees.</p> <p>Action: NC agreed this was something that had not been looked at for a while, therefore CB was asked to provide the relevant information and arrange a meeting if thought helpful.</p>	CB
9.	10-YEAR ANNIVERSARY. A poster designed by the Girlz Club will be made into a banner to hang above the front door for when people start to come back to the Centre.	CB
10.	ANY OTHER BUSINESS – None	
11.	DATE OF NEXT MEETING – Wednesday 4 th November. End of Year Report and Accounts will be distributed in good time	

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<i>PNM and PTM left the meeting and CM joined the meeting by telephone ensuring a Quorum was available for the Annual General Meeting</i>	
1.	RESOLUTION: The resolution to change the objects of the organisation was agreed.
2.	TWO NEW TRUSTEES – MY (nominated SS/seconded SP) and JH (nominated NC/seconded SP) were appointed. JH also assuming the role of Company Secretary.
3.	NC was re-appointed Chair of the Trustees (nominated SP/seconded SS).
4.	ANY OTHER BUSINESS - None
5.	NC closed the meeting at 17.16 pm thanking everyone for attending.