



**Annual General Meeting 2020 of the
Hale Community Centre Board
Wednesday 16th December 2020 –
4:00 pm**

Present:	Norma Corkish (NC)	Chair
	Cathy Burroughs (CB)	Centre Manager
	Cllr Pat Evans (PE)	Farnham Town Council
	Carol MacFarlane (CM)	Trustee ' <i>but with communication issues</i> '
	Simon Porter (SP)	Trustee
	Michael Young (MY)	Trustee
	Jean Hounsham (JH)	Trustee (Minutes)
	Cllr Peter Marriott (PTM)	Waverley Borough Council (<i>joined for part of meeting</i>)

Apologies for Absence: Cllr Stephen Spence (SS) Surrey County Council & Trustee

		Action
1.	INTRODUCTION & WELCOME. NC welcomed those present to the meeting to formally approve the end of year accounts and to discuss Youth Provision and SCC Nursery Building.	
2.	MINUTES OF THE PREVIOUS ANNUAL GENERAL MEETING dated 23 rd July 2020 had previously been proposed (PE) and seconded (NC) as an accurate record of said meeting.	
3.	REPORT OF THE TRUSTEES & UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2020. SP proposed/MY seconded acceptance of the Report/Statement as approved by N. T Schoolcraft, FCCA on the 4th December 2020. Caveat to the report is that debtors will need to be reviewed annually in future.	NC
4.	INCOME 2020 GRAPH. CB gave a brief overview of 2020/21 income to date, as depicted in the graph circulated. MY concurred that this was a useful way of looking at both actual and Covid-19 income loss; SP said it provided a visual analysis of the turnaround achieved in the last year! A positive of Covid-19 has been the relationship HCC now has with other organisations around Farnham – developing diverse streams to maintain income going forward. CB's reputation and therefore HCC's has made huge strides, thanks to Farnham Connects. PE congratulated CB on her efforts	

	NC stated that HCC was on track to come out OK for 2020/21 albeit next year will be interesting and potentially challenging.	
5.	<p>Youth Provision and SCC Nursery Builds. NC opened discussion by advising that she and CB had recently attended a Zoom Meeting with 40 Degreez to discuss whether and how the two organisations could work together to provide youth work in north Farnham via the old nursery building. They will get back to us middle of January with an answer and a possible pilot in February. Re the building a report following a visit by a SCC contractor is still awaited with confirmation from SCC that they will undertake any necessary work to make the building fit for purpose at no cost to ourselves.</p> <p>Baker Law a local firm of solicitors have been asked to look at SCC's proposed lease and SLA. There will be a cost and we are waiting to hear what this might be.</p> <p>SP identified concerns with regards £20k potential costs, however until there is a budget this was felt to be a maximum projection; relative costs are expected to be more in line with Girlz Club costings of £8k per annum excluding management costs for a 2-hour session.</p> <p>There would be potential for other hirers as SCC are aware HCC will need income to cover overheads; providing youth work will need to take priority.</p> <p>NC concluded that we must now wait; Trustees will be kept informed as and when there is anything to report.</p>	<p>NC</p> <p>NC</p>
6.	<p>CENTRE NEWS - CB</p> <p>The Training Room is currently being used to distribute and store toys donated through the Giving Tree 2020 Appeal. Several toys have already been dispersed to refugee families this week; 42 toys were kept for distribution to families on Sandy Hill! WISH is currently wrapping the presents in readiness for Father Christmas to hand out next week.</p> <p>Food parcels from the Lions Club are also being distributed from HCC and Cash donations in the form of vouchers were given to families Hale Academy highlighted as being in need.</p> <p>Several local companies are providing food for the community cupboard and fridge. We have been inundated with support and have been posting messages of thanks on our Website and Facebook. We also have 'Thank You' cards in Reception for users to complete.</p> <p>A recent enquiry from a Chef working at Forest Lodge has resulted in his agreeing to join our team of volunteers to cook food for us.</p>	<p>NC to circulate comments received</p>
7.	NC closed the meeting at 16:50 thanking everyone for attending and extending season's greetings.	