

Charterhouse Tree Care Limited
Wetwood Cottage
Chiddingfold Road
Dunsfold
Surrey
GU8 4PB

Rhys James Brace, National Diploma in Arboriculture

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Quotation number 09/12/20-287

Tree Works Quotation TO

Mrs Norma Corkish
Chair of Trustees
Hale Community Centre
130 Upper Hale Road
Farnham, Surrey
GU9 0JH

Following my visit on the 8th December 2020 I have pleasure in submitting my quotation all works are as per our on site meeting.

The trees are situated around the community centre

1X Sycamore	-	reduce and reshape the tree by up to 2.5m and remove major deadwood from the tree	
		OR	<u>£245.00 plus vat</u>
	-	carefully fell in sections to near ground level	<u>£360.00 plus vat</u>
1X Silver Birch	-	raise the canopy to create 3m ground to canopy clearance and prune back 3X branches to clear the building by 1.3m	<u>£80.00 plus vat</u>
3X Sycamores	-	reduce and reshape the tree by up to 1.5m, remove major deadwood from the tree and raise the canopy to create 3m ground to canopy clearance	<u>£480.00 plus vat</u>
1X Leylandii	-	raise the canopy to create 3m ground to canopy clearance and trim back the canopy to 6m in height from over the garden. This is as high as we can reach on trestle ladders	<u>£175.00 plus vat</u>
1X Leylandii	-	trim back the canopy to a height of 6m in height from over the garden	<u>£80.00 plus vat</u>
1X twin stemmed Silver Birch	-	remove the stem from over the garden to leave a 1m stump to slow the decay	<u>£100.00 plus vat</u>

VAT to be added to these prices at the current rate 20% / VAT REGISTRATION NUMBER 211730749

Elmbridge, Guildford, Waverley, Woking, Rushmoor & Hart District Council approved contractor

Branch waste and timber to be removed from site and recycled. If stump grinding work is being carried out then stump grindings are to remain in situ in place of the stump unless otherwise specified above. On acceptance of the quotation Charterhouse Tree Care will undertake all the relevant council checks and apply for any permission needed (all tree works are subject to council checks). Tree works are carried out to British Standards 3998 (1991) and are covered by public liability insurance of £10, million. The prices above are if all the work is carried out in one visit.

Quote carried out by Rhys Brace National Diploma in Arboriculture.



Page 2 of 2 Terms and Conditions of works

Charterhouse Tree Care LTD has produced these guidelines for customers, to ensure that they fully understand and achieve the end result they require from the services being provided. These terms & conditions are binding once acceptance of the quotation is made either in writing, verbally or work has started.

Notice of the right to cancel:

- The client has 14 days to cancel the contract in writing from the acceptance date. Jobs Cancelled with less than 24 hours' notice of 8am of the contracted day of work will be charged in full.

Once a date is booked due to weather or any unforeseen circumstances this can be subject to change. Where possible clients will be notified of change minimum 1hour before works are due to start. If works cannot be started or completed due to preventable obstructions or no site access customers may still be charged for the uncompleted works.

All trees appearing on the schedule of work have been inspected from ground level and recommendations have been made on this basis. If we carry out this schedule and the contractor discovers a defect not previously detected and in his opinion it is a threat to public safety he will report this defect to the client who can then agree on any variations to the quotations.

Quality Statement:

It is our aim to provide a friendly and professional service. We aim to carry out all of the works to the highest standard. Rhys Brace is a fully qualified tree surgeon and Arborist working to BS 3998(2010) Tree Works Recommendations.

Health and Safety:

Rhys Brace is trained and works to the industries safety guideline AFAG 401 Safe Tree Climbing Operations. Protective clothing and equipment is checked regularly and meets Health and Safety guidelines. The company takes all practical and reasonable steps to protect members of the public and surrounding property.

Insurance:

We confirm that the cover in place is £10,000,000 Public Liability, £500,000 Professional Indemnity and £5,000,000 Employers Liability

Trading Conditions:

a. Quotations -

Quotations are binding once work starts, Quotations are valid for 30 days before acceptance is agreed between Charterhouse Tree Care and the customer

Quotes may be honoured after this period at the company's discretion.

b. The contract price is based on the site conditions, existing at the time of preparation of the estimate.

c. All arisings (INC. twigs / branches / woodchips / logs / trunks / foliage etc.) will be removed from site and become the property of the contractor unless specifically stated otherwise in the quotation. Only debris created by the contractor is removed unless otherwise discussed, i.e. Apples/fruit on the ground under a tree, fallen leaves etc.

d. We ask that customers ensure the driveway is clear from cars etc. on our arrival so we are able to swiftly get on with the contracted work.

e. Prior to our arrival it's the customers responsibility to ensure plant pots, garden furniture etc. is moved from the area under or around the trees/hedges we are due to work on. And put in a safe place out of our work area. Side passage ways/side access is to be cleared for us to have access in and out of the site safely. If we need to move pots/furniture this will be charged at £2.50 plus VAT per item and we are not held liable for any damage caused during the process of moving them.

f. Prior to our arrival it's the customers responsibility to clear dog poo from our work area as this poses a health and safety risk to our staff. Any mess which needs to be moved by the company will be charged at £10.00 plus VAT per poo.

Payment –

Payment is due in full within 7 days of invoice date and or work completion date.

Charterhouse Tree Care LTD reserves the right to add interest to late payments of over 30 days. Charterhouse Tree Care LTD will exercise the right to claim statutory interest (at 8% over the current Bank of England Base Rate) and compensation of recovery costs under the late payment legislation if payment is not received after 30 days.

All payments are to be paid by the client we will not chase from third parties. If a bill is being split with a third party we will not get involved with this as full payment remains the clients' responsibility.

Tree Preservations and Conservation Area Legislation:

Charterhouse Tree Care will check there are no tree preservation orders or conservation area legislation on the trees which are to be worked on. However in some circumstances a written letter signed & dated from the customer is sufficient proof but needs to be provided before work is carried out. Charterhouse Tree Care will Charge £30.00 plus VAT to fill out forms regarding to tree preservation orders and conservation area legislation. This fee is payable before the forms are filled out and submitted and will be chargeable even if the council does not grant permission for the works.

Stump Grinding:

Stump grinding is the removal of the main stump bowl not smaller side/lateral roots this operation is carried out to a depth of 31 centimeters below ground level. Prior to stump grinding operations it is the customer's responsibility to inform Charterhouse Tree Care and provide detailed map/diagram of the whereabouts and depths of any above ground of any underground utilities which are below ground level. This map must be signed off by Charterhouse Tree Care. Charterhouse Tree Care cannot be held responsible for damage to pipes, cables, wires etc. Stump grinding arisings will remain on site in situ unless specified otherwise in the quotation.

Remove all Arisings (except stump grindings):

All debris from work undertaken shall be removed from the site and the site will be left in a safe and tidy condition. Unless specified differently in the quotation.

Logs (If stated in the quotation):

Timber over 15cm in diameter will be cut to approx. 150cm lengths and unless otherwise agreed left at the stump. The company can split logs at an agreed price but this should be requested before quotation.

Complaints procedure:

Should you be dissatisfied in any way with the service we have provided please do not hesitate to talk to the staff on site, complaints must be made in writing within 7 days of work completion otherwise taken as your satisfaction. We will be pleased to meet you on site to discuss any problems.

Kind Regards

Rhys Brace – National Diploma and National certificate in Arboriculture
Charterhouse Tree Care Limited