



**Hale Community Centre
Board of Trustee Meeting
Wednesday 24th February 2021
at 4:00 pm**

AGENDA

1. Apologies for Absence
2. Declarations of interest
3.
 1. Agree the Minutes of the Board of Trustee Meeting on 4th November 2020.
 2. Actions update.
4. Board Business
 - a. Update on Youth Facility
 - b. Draft Data Protection Policy
 - c. Draft Environmental Policy
5. Centre Operations
 - a. Centre Manager's Report, as well as Community Fridge & Cupboard and Centre Administrator Reports
 - b. Space2Breathe Update
 - c. Opportunities Craft Update
 - d. Income Statement – Feb 2021
 - e. Overview of Invoicing – April 2020 to January 2021
 - f. Draft Budget 2021/22
 - g. Management Accounts – Restricted - Income and Expenditure by Funds - Year to Date and Unrestricted - Income and Expenditure - YTD
6. Any outstanding matters arising from the notes of previous meeting
7. AOB
8. Date of Next Meeting – Wednesday 19th May 2021 (4:00 pm)