



Hale Community Centre

Hale Community Centre On-line Booking Privacy Statement

The new General Data Protection Regulations (GDPR) and data privacy regulation expands customer's existing set of rights regarding their personal data, including the ability to withdraw consent, the right to correction, and the right to be forgotten.

Hale Community Centre's (formerly Sandy Hill Community Bungalow) legitimate basis for lawful processing of your data is contractual necessity; in order to confirm your booking and raise an invoice we need to record certain details from you.

We would also like to continue to keep in touch with you under what the regulations call 'legitimate interest'. This means that we undertake to keep you, as a user of Hale Community Centre, informed of the Centre's activities through emails and newsletters; we will never share your details unless you give us consent to do so. We will only retain your personal information for as long as necessary to fulfil the purposes we collected it for, if there is no legal, accounting, or reporting requirements to retain it for a longer period. At any time should you wish to unsubscribe from our updates, all you need to do is email us on halecommunitycentre@gmail.com

Hale Community Centre takes the management and security of your personal information seriously and has appropriate controls in place to ensure it remains secure:-

Increased transparency. We've rewritten our On-line Booking Privacy Policy and Booking Terms & Conditions of Hire so that they are easier to understand.

Clearer controls. Our online hall and venue booking system – "**Hallmaster**" – is a leading booking management software provider which is fully compliant with the new GDPR regulations.

Data retention. We review our retention periods for personal information on a regular basis. We are legally required to hold some types of information to fulfil our statutory obligations. We will hold your personal information on our "Hallmaster" system for as long as is necessary for the relevant activity, or as long as is set out in any relevant contract you hold with us.

We are committed to protecting your privacy; therefore to reflect the new standards, established by the upcoming General Data Protection Regulation (GDPR), our Privacy Policy and Booking Terms & Conditions of Hire are available to download from our website – www.halecommunitycentre.org.uk.

If you have any questions or concerns regarding your data and how we handle it, then please do contact us at any time.